

# TORBAY COUNCIL

**Please reply to:** Mr Shaun Rackley

Licensing & Public Protection  
Town Hall  
Castle Circus  
Torquay  
Devon  
TQ1 3DR

Mr B Peddie

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XXXXXXXXXX  
XXXXXXXX

**My ref:** NEW/SAR

**Your ref:**

**Telephone:** 01803 208025

**E-mail:** Shaun.rackley@torbay.gov.uk

**Date:** 22 September 2023

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Dear Mr Peddie,

## **Re: Application for Licensed Drivers badge**

I am writing to you following the submission of an application made by yourself for a Licensed drivers badge with Torbay Council.

Unfortunately, after checking the application and carrying out a DVLA check of your licence, it has been identified you have received a major traffic offence as listed in Torbay Councils Taxi Policy.

The Policy states the following:

### *8 Major traffic offences*

*8.1 A licence will not normally be granted if the Applicant has been convicted or previously disqualified from driving in respect of major traffic offences until a period of five years free from conviction or at least five years since the completion of the sentence (whichever is longer).*

*8.3 A list of major traffic offences can be seen in table 2.*

A CU80 offence which you received on the 15<sup>th</sup> of May 2023 is listed within table 2 of the major traffic offences.

A decision on whether a Licensed driver's badge can be granted, or refused must be made by Torbay Council's Licensing Committee.

A hearing date of **Thursday the 26<sup>th</sup> of October 2023 at 09:30hrs** has been set.

In order for me to compile a report to put before members, I require the following document:

- Enhanced Disclosure & Barring Service (DBS) check (must be carried out in the last 2 months, or, if you are signed up to the DBS update service, this can be an older certificate)
- Group 2 medical check
- Driving Standards Assessment

Please can you also respond in writing with any mitigating circumstances that will support your

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If you require this in a different format or language, please contact me.



application. This will be included in the report, however, you will also be invited to attend and address the Committee members on the day and put your case before them.

Please can you return all requested information by no later than **Friday the 29<sup>th</sup> of September 2023**. Failure to return the documents will delay the hearing and a later date being set.

If you wish to withdraw your application, please let me know and I can arrange a refund of the fee paid.

I look forward to hearing from you in due course.

**Should you need to contact us please quote the reference number above.**

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Rackley', written in a cursive style.

Shaun Rackley  
Licensing Officer